

TASKS TO COMPLETE	LOCATION	COMPLETED
<p>Send Official Transcripts: Request a final official transcript from your high school or previously attended university be sent to Ashland University.</p>	<p>Ashland University Office of Registrar 401 College Ave. Ashland, OH 44805</p>	<input type="checkbox"/>
<p>Activate Your AU Email: Click "Activate" under "New User"; then enter your username and follow prompts. Activate your AU email to access all AU online tools with the same username and password.</p>	<p>pass.it.ashland.edu Contact Information Technologies at 419-289-5405 with any questions or issues.</p>	<input type="checkbox"/>
<p>Complete a Campus Housing or Commuter Application: All students must complete one of these applications annually. Commuter status requires approval from AU.</p>	<p>housing.ashland.edu</p>	<input type="checkbox"/>
<p>Submit a Photo for your AU ID Card: Your AU ID card gives you access to your residence hall, campus buildings, events, and student dining. Pick up your AU ID from the Eagle Card office, located on the Lower Level of the John C. Myers Convocation Center in August.</p>	<p>onlinephoto.transactcampus.net/#/login Use your AU email address to login, then follow the prompts.</p>	<input type="checkbox"/>
<p>Register your Vehicle: Complete the Student Vehicle Registration Form. Pick up your parking pass from Safety Services, 1st Floor Hawkins Conard Student Center in August. A \$95 fee will be added to your student account.</p>	<p>ashlandcentral.etrivee.cloud/#/form/279</p>	<input type="checkbox"/>
<p>Navigate to Self Service: Review your class schedule, student account, financial aid, course catalog, unofficial transcript, and register for following semesters.</p>	<p>ashland-ss.colleague.elluciancloud.com/student/</p>	<input type="checkbox"/>
<p>Review your Class Schedule: Once your class schedule has been created by a Professional Academic Advisor, you will be able to review your schedule in Self Service.</p>	<p>ashland-ss.colleague.elluciancloud.com/student/</p>	<input type="checkbox"/>
<p>Reserve Course Textbooks: Click on 'Textbooks' and then click on 'Reserve Textbooks' to enter, review, and reserve your required course textbooks.</p>	<p>ashlandbookstore.com</p>	<input type="checkbox"/>

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<p>Financial Aid Award Letter: Review and accept your Financial Aid Award Letter on Self Service. Refer to the supplemental "Student Account Checklist" for more information.</p>	<p>ashland.edu/financial-aid</p>	<input type="checkbox"/>
<p>Student Account: After all financial aid awards have been finalized and you have accepted your loans, determine the remaining balance and then create a monthly payment plan or establish a payment prior to the first day of classes. Refer to the supplemental "Student Account Checklist" for more information.</p>	<p>ashland.edu/student-accounts</p>	<input type="checkbox"/>
<p>Medical History & Immunization Form: Complete and submit your Medical History Form and Immunization Information online. Contact the Student Health Center at 419-289-5200 or healthcenter@ashland.edu.</p>	<p>secure.medproctor.com/Account/Signin</p>	<input type="checkbox"/>
<p>FERPA Waiver: Review information about the Family Educational Rights & Privacy Act (FERPA) and complete the FERPA Release Form. Contact the Registrar's Office at 419-289-5666 or regis@ashland.edu.</p>	<p>ashlandcentral.etrivee.cloud/#/form/34</p>	<input type="checkbox"/>
<p>Medical Insurance Waiver: If you will be covered under your own or parent's health insurance, opt out of the university's insurance by completing the online waiver. This online waiver will be available in July. Please note, if you do not complete the insurance waiver, your student account will be billed for medical insurance. Contact the Business Office at 419-289-5022 or busoff@ashland.edu.</p>	<p>studentinsurance.com/Client/1469</p>	<input type="checkbox"/>
<p>Consent & Respect and Alcohol Wise Modules: Building a community of respect is a core foundation at Ashland University. All incoming students are required to complete the Consent & Respect and Alcohol Wise modules through 3rd Millennium. Modules will be available in July and must be completed by August 16. If you experience technical difficulties please contact help@3rdmil.com or call 888-810-7990.</p>	<p>account.3rdmil.com Use the "Forgot Password" button to set a password on your account.</p>	<input type="checkbox"/>